

PART-TIME JOB OPENING: SUNDAY SCHOOL COORDINATOR (10-15 HOURS/WEEK)

The Congregational Church in South Glastonbury

P.O. Box 187

South Glastonbury, CT 06073

Updated 5.6.25

About Us

At the Congregational Church, our children's ministry is a joyful, growing community with over 65 enrolled children. We are a progressive, open and affirming congregation with a deep commitment to nurturing faith, compassion, and justice. Our Sunday School program is rooted in love, scripture, creativity, and inclusivity.

The Opportunity

We are seeking a **Sunday School Coordinator** who loves working with children and thrives in a collaborative, faith-filled environment. This role is ideal for someone organized, energetic, and creative, who wants to make a meaningful impact in a part-time position. You'll join a supportive team and help lead a vibrant program that engages children from infancy through 8th grade in fun, faith-building experiences.

Key Responsibilities

- **Be present and hands-on Sunday mornings (9:00 a.m. - noon):** Welcome families, oversee classrooms, troubleshoot, and teach as needed.
- **Plan and adapt curriculum** with the Associate Minister to ensure lessons are engaging, inclusive, and Bible-based.
- **Support and lead volunteers:** Schedule and support our robust team of amazing Sunday School teachers. As needed help recruit and train.
- **Coordinate program logistics:** Maintain supplies, manage records and communications, and ensure classrooms are well-staffed.
- **Collaborate creatively:** Work with ministers and ministry teams to integrate music, intergenerational events, and worship elements into the program.
- **Build relationships:** Connect with children, parents, and volunteers to foster a welcoming and supportive church community.
- **Attend two monthly planning meetings** and help coordinate special events like the Christmas Pageant, Bible Presentation, and Children's Sunday, etc.

What We're Looking For

- A deep love for children and a welcoming spirit
- Enthusiasm for working in children's ministry or education, and experience in professional or volunteer capacity
- Strong organizational, interpersonal, and communication skills
- Creativity and initiative—you enjoy trying new things and solving problems
- Confidence working with technology
- A team player who can also take independent initiative
- Familiarity with child development and safe practices is a plus

Details

- **Schedule:** 10-15 hours/week, including Sunday mornings and flexible weekday prep time
 - **Compensation:** \$11,000 - \$12,500 (commensurate with experience)
 - **Benefits:** Flexible scheduling, especially in summer, two weeks paid vacation after one year. No healthcare benefits provided.
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To Apply

Send your resume, a brief cover letter explaining your interest, and your salary expectations to: jobopenings@southchurch2.org. Visit <https://southcongregational.org> to learn more about who we are.