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TITLE

Coordinator for Prayer
ground Development,
Application Close: August
14, 2026

MINISTRY TEAM Intergenerational Minister and Manager

REPORTS TO Intergenerational Ministries

FLSA STATUS Non-Exempt

SALARY GRADE 7

FULL-TIME/PART-TIME Part-Time

CATEGORY National Offices United Church of Christ

STARTING SALARY \$28.00/hour

DESCRIPTION **General Purpose of Position**

The Prayerground Developer will work to bring to life the Love of Children priority of developing multi-size use prayerground bundles and equipping congregations to strategically implement strategies and equipment to create spaces that enhance the communal life of worship and development of the formation of children’s faith. This role will carefully research existing models of ministry for inclusion of children, aged birth through twelve, in corporate worship as well best practices from additional sources that centers the wellbeing and development of children.

By the end of the grant cycle, we will have successfully created a manual for implementing prayergrounds across

various size churches that carefully considers child development, the needs of neurodiverse children and the priority of creating lifelong faith filled learners in the church. In addition to the manual, bundles will be developed for purchase (through UCCR or other means) that will allow churches to find the materials that will best fit the needs of children in their midst. This is a part-time position, 15 hours/week. It is also a 16-month term position funded through December 31, 2027.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

Administrative

- Process invoices and reimbursements
- Track and maintain the project budget
- Monthly meetings with Ministry Incubators to monitor project progress

Prayerground Research and Development

- Identify and recruit research participants including children and congregations
- Identify key areas for research and work with participants to deepen understanding
- Identify and develop the necessary resources for widespread implementation of Prayergrounds in local congregations
- Maintain regular contact with participants for data collection
- Create a Prayerground Starter Kit to be used by interested local congregations
- Create a Manual on the purpose and best practices on prayergrounds that uses existing data and what will be gathered from participants
- Offer consultation to churches, as needed, once enough research is gathered and practices put in place
- Assist with content creation, as needed

Other duties as assigned.

POSITION REQUIREMENTS

MINIMUM QUALIFICATIONS: *The requirements listed below are representative of knowledge, skills and/or abilities required to perform successfully in this position:*

- College degree or equivalent education and experience.
- At least four years' experience with children's ministry or equivalent experience.
- Proficient computer skills with a focus on programs and systems including Microsoft Office, Sharepoint, Canva, Zoom and Wrike
- Ability to edit and update websites
- Ease of learning and engaging various social media platforms
- Attention to detail and good organizational skills
- Excellent communications skills, both written and verbal
- Ability to work independently and collaboratively

- Ability to work in diverse racial, ethnic, cultural, and religious settings with a demonstrated commitment to pluralism in the workplace.

OTHER:

Location: Because this is a part-time term position, there is no requirement to relocate to Cleveland, Ohio.

This description is not intended to be a complete list of all duties and responsibilities required for the position and are subject to review and change at any time in accordance with the needs of the ministry. Since no position description can detail all duties and responsibilities that may be required from time to time in the performance of a position, duties and responsibilities that may be inherent in a position shall also be considered part of the position holder's responsibility.

It is expected that the persons who holds this position will conduct themselves in a manner consistent with the policies of NMUCC and in a manner that will reflect positively on the United Church of Christ. Employees are expected to nurture safety while working for NMUCC by being attentive to self-care, education, maintaining appropriate boundaries, and by referring those in need to supportive and helpful resources.

**COMPREHENSIVE
BENEFITS
PACKAGE**

n/a

**APPLICATION
DEADLINE**

August 14, 2026

**ABOUT THE
ORGANIZATION**

The United Church of Christ

Our faith is 2000 years old. Our thinking is not.

We believe in God's Continuing Testament.

We believe in Extravagant Welcome

We believe the church's mission is to Change Lives

EOE STATEMENT

The United Church of Christ National Setting celebrates diversity and an inclusive environment for all employees. We are committed to a workforce that is representative, at all job levels, of the broad spectrum of our diverse

society. We endeavor to recruit employees from backgrounds that vary by race, color, national origin, ethnicity, gender, gender identity and expression, age, sexual orientation, disability, marital status, genetic information, past, present or future service in the uniformed services, religion, or any other legally protected characteristic under applicable federal, state or local law. We are proud to be a multicultural, multiracial, open and affirming, accessible to all, equal opportunity employer.

THIS POSITION IS CURRENTLY ACCEPTING APPLICATIONS.

Apply Now: https://www.appone.com/MainInfoReq.asp?R_ID=7192689

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